

Bletchley St Martins Bowls Club

Health & Safety Policy

1. **Bletchley St Martins Bowls Club recognizes its responsibilities under Health and Safety at Work and Leisure legislation to:**

* Provide and maintain a safe clubhouse, safe green equipment and a safe environment for its members, including volunteers working for the Club and its guests.
* Ensure hazards and risks are identified and that there is a regular and recorded risk assessment of the facilities and activities undertaken by the Club.
* Ensure the Club takes appropriate preventative and protective measures.
* Promote awareness of Health and Safety encouraging best practice to all members.
* Ensure the policy is reviewed regularly and monitored for effectiveness.

1. **Organisation and Responsibilities**

Responsibility for ensuring that the Club complies with Health and Safety legislation, is vested in the Club’s Management Committee. They will conduct a periodic pre-season risk assessment to ensure appropriate measures are in place to eliminate/mitigate risk. In addition, the Club appoints one member as Health and Safety Officer, whose function is at any time to draw to the Committee’s attention any risks/hazards.

1. **As a Club Member you have a duty to:**

• Take reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.

• Comply with the Club’s Health and Safety Policy.

• Use all equipment provided by the Club correctly and safely.

• Not interfere with or misuse anything provided for your health and safety.

• Wear suitable footwear on the green, either bowling shoes or flat soled shoes approved by the Club. (No Sandals). Comply with the Club’s dress code whilst bowling.

• Take care on walkways and surrounds and take special care when stepping onto or off the green. Access steps are available in the four corners of the green.

• Take care when using electrical equipment and not use damaged or suspect equipment; defective equipment should be taken out of use immediately and reported to the Club’s Management Committee.

• NOT LIFT beyond their capacity and assistance should be sought when lifting, moving heavy furniture or other equipment.

• Store bowls and other equipment safely.

• Take extra care when storing and accessing pushers and two metre sticks on their hooks.

• Always conduct their activities in a way to minimize the risk of fire; they have a duty to report immediately any fire, smoke, or potential fire hazards. Make sure you are aware of where Fire Extinguishers are placed in the clubhouse.

1. **Measures in Place to Mitigate Risk**

• Fire extinguishers are inspected annually and serviced by qualified personnel.

• Electrical installations and portable electrical equipment are subject to periodic inspection and testing.

• Chemicals and Fertilizers are held securely under lock and key.

• Defibrillator to be tested every month and location made clear to members.

• First Aid Cabinet and Bag to be checked every month. Location made clear to members.

• Accident Book displayed by the First Aid Cabinet.